

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Comptroller

DATE: 5 June 1953

FROM : Deputy Chief, Finance Division

SUBJECT: Finance Reports

1. Reference is made to your memorandum dated 10 September 1952, above subject, wherein it is stated that "a comprehensive study will be made of this matter." Based upon this the Finance Division has withheld a request for a staff study on Finance Reports. However, with the number of transactions having trebled in the last 12 months and with the increase in requests for report information, it is felt that a staff study is highly desirable since this increased workload has considerably delayed preparation of the monthly reports.

2. It is felt that more use could and should be made of the allotment ledger report in lieu of several of the formally printed schedules supporting the Statement of Financial Condition. Also, this thought will be much more pertinent when and if a cost report is required.

3. Your comments are respectfully requested.

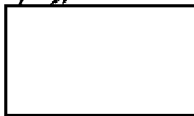


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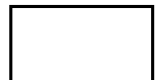
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